

BURLINGTON COUNTY BOARD OF SOCIAL SERVICES
Agenda

May 21, 2026

NEXT MEETING: June 18, 2026

1. Pledge of Allegiance
2. Public Announcement
3. Swearing in of Anastasia Zuccaro, Citizen Member
4. Roll Call
5. Visitors
6. Approval of Minutes of April 16, 2026 (open and executive session)
7. Correspondence:
 - A. Thank you from a customer to Sharon Turner
 - B. Thank you from a customer to Megan Maroccia
 - C. Thank you from a customer to Dorette Adams and Megan Maroccia
8. Committee Reports:

None
9. Resolutions:

None
10. Other Business:
 - A. Agency Update
11. Report of Estimated Funds for Assistance for June 2026 (TAB A)

Summary: The dollar amount requested to fund our client benefit account. Amounts broken out by funding source (State vs County) and client type (SSI vs TANF).
12. Report of Receipts and Disbursements for Assistance Payments for June 2026 (TAB B) and approval of Assistance payments, initial grants, changes in grants, closings, denials, withdrawals, and dismissals.

Summary: Financial Statement of the activity within the assistance account.
13. Report of Receipts and Disbursements for CSP, Administration, and Clearing for June 2026 (TAB C).

Summary: Financial statement of two of our smaller accounts. CSP is a Child Support activity, and the Clearing account is where client reimbursements are held before they are processed and end up in their final location.

14. Approval of Administrative bills for June 2026, to include Administrative Actions for the Director (TAB D).

Summary: This is a breakdown of all operational expenses incurred during the calendar month.

15. PERSONNEL:

A. Separation of employment, Nacoma Williams, Clerk 1, \$42,344, effective April 21, 2026.

B. Separation of employment (retirement, 21 years), Michelle Edney, Human Services Specialist 4, Range 21, \$85,433, effective May 1, 2026.

C. Separation of employment (retirement, 10 years), Ruth Davis, Clerk 1, Range 5, \$43,299, effective June 1, 2026.

D. Separation of employment (retirement, 10 years), Kathy Lalkas, Clerk 1, Range 5, \$43,299, effective June 1, 2026.

E. Separation of employment (retirement, 7 years), Karen Van Brunt, Clerk 1, Range 5, \$42,344, effective June 1, 2026.

F. Approve the Acting Deputy Director's action in the regular appointment of the following Clerk 1s, Range 5, \$42,344 effective May 26, 2026, in accordance with the New Jersey Civil Service Commission procedures:

Brittney Epp

Engy Nagy-Sedra

Donna Shinn

Rebecca Stasey

Kathleen Sweeney

16. Public Comment.

Please raise your hand to be recognized by the Board Chairperson. Once recognized, introduce yourself. Be sure to address all comments to the Board Chairperson. Each public commenter will be afforded four minutes. Thank you for your cooperation.

17. Board Acknowledgement

According to Resolution 2026-17, the public is advised that the Board will re-enter into regular session at the conclusion of the executive session. Besides entertaining a motion to adjourn, the Board could also address any matters resulting from executive session discussions. Members of the public wishing to be present are welcome to wait while the executive session takes place."

18. Executive Session – Resolution No. 2026-17, Formal action may be taken on the following: Personnel Matters, Labor Relations, Litigation, and Matters subject to attorney/client privilege.

19. Open Session

20. Adjournment