

BURLINGTON COUNTY BOARD OF SOCIAL SERVICES
Agenda

April 16, 2026

NEXT MEETING: May 21, 2026

1. Pledge of Allegiance
2. Public Announcement
3. Roll Call
4. Visitors
5. Approval of Minutes of March 19, 2026 (open and executive session)
6. Correspondence:
 - A. Thank you from a customer to Dorette Adams, EA/Housing Unit
 - B. Thank you from a customer to David Mauro, Fiscal Officer, and Megan Maroccia, EA/Housing Unit
7. Committee Reports:

None
8. Resolutions: 2026-15 Retirement of Christine Pfister with twenty-five (25) years of service.
9. Other Business:
 - A. Agency Update
10. Report of Estimated Funds for Assistance for April 2026 (TAB A)

Summary: The dollar amount requested to fund our client benefit account. Amounts broken out by funding source (State vs County) and client type (SSI vs TANF).
11. Report of Receipts and Disbursements for Assistance Payments for April 2026 (TAB B) and approval of Assistance payments, initial grants, changes in grants, closings, denials, withdrawals, and dismissals.

Summary: Financial Statement of the activity within the assistance account.
12. Report of Receipts and Disbursements for CSP, Administration, and Clearing for April 2026 (TAB C).

Summary: Financial statement of two of our smaller accounts. CSP is a Child Support activity, and the Clearing account is where client reimbursements are held before they are processed and end up in their final location.
13. Approval of Administrative bills for April 2026, to include Administrative Actions for the Director (TAB D).

Summary: This is a breakdown of all operational expenses incurred during the calendar month.

14. PERSONNEL:

- A. Separation of employment (retirement, 25 years), Christine Pfister, Supervising Account Clerk, Range 15, \$67,820, effective May 1, 2026.
- B. Separation of employment, Olga Maria Jimenez, Human Services Specialist 2 Bilingual English/Spanish, Range 18, \$65,827, effective April 2, 2026.
- C. Rescind new hire, Oghogho Ekenezar, Human Services Specialist 1, \$52,104, effective March 23, 2026.
- D. Authorize the Acting Deputy Director's action in the provisional appointment of Scott Reichel, Human Services Specialist 1, Range 13, \$52,104 to Human Services Specialist 2, Range 17, \$61,976, effective March 31, 2026, in accordance with the New Jersey Civil Service Commission procedures.
- E. Authorize the Acting Deputy Director's action in the status change of the following, Human Services Specialist 1s from Provisional Appointment to Regular Appointment, Range 13, \$56,104 effective April 13, 2026, in accordance with the New Jersey Civil Service Commission procedures:

Danielle Cooper Michelle D'Silva
- F. Authorize the Acting Deputy Director's action in the promotional appointment of Renata Sauer, Human Services Aide, Range 10, \$50,937 to Human Services Specialist 1, \$56,104, effective April 13, 2026, in accordance with the New Jersey Civil Service Commission procedures.
- G. Authorize the Acting Deputy Director's action in the promotional appointment of Lauren Tenner, Human Services Aide, Range 10, \$52,268 to Human Services Specialist 1, \$56,104, effective April 13, 2026, in accordance with the New Jersey Civil Service Commission procedures.

15. Public Comment.

Please raise your hand to be recognized by the Board Chairperson. Once recognized, introduce yourself. Be sure to address all comments to the Board Chairperson. Each public commenter will be afforded four minutes. Thank you for your cooperation.

16. Board Acknowledgement

According to Resolution 2026-16, the public is advised that the Board will re-enter into regular session at the conclusion of the executive session. Besides entertaining a motion to adjourn, the Board could also address any matters resulting from executive session discussions. Members of the public wishing to be present are welcome to wait while the executive session takes place."

17. Executive Session – Resolution No. 2026-16, Formal action may be taken on the following: Personnel Matters, Labor Relations, Litigation, and Matters subject to attorney/client privilege.

18. Open Session

19. Adjournment