



Burlington County Board of Social Services
Resolution No. 2026-9

**Authorizing Professional Services Agreement
with Weiner Law Group, LLP
to Serve as Conflict Counsel**

WHEREAS, the Burlington County Board of Social Services (“BOARD”) has a need for a Conflict Counsel to handle litigation and other legal matters where the General Counsel might be conflicted or otherwise deems it advisable to delegate; and

WHEREAS, pursuant to BOARD Resolution No. 2025-25, the BOARD invited the submission of proposals from individuals and firms interested in serving as the BOARD’s Conflict Counsel by prominent publication of a public notice on the BOARD’s official internet site on or about December 1, 2025 with a public opening of proposals taking place at 2:00 p.m. on January 13, 2026 at the Burlington County Human Services Facility employing the following publicly announced criteria: (a) Technical Considerations (responsiveness, scope of work understanding, qualifications and experience, innovation, environmental respect); (b) Performance (track record, references and recommendations, responsibility, integrity, cultural sensitivity); (c) Cost (relative cost, full explanation); and (d) Local Criteria (familiarity, community stake); and

WHEREAS, the law firm of Weiner Law Group (“CONTRACTOR”) submitted a proposal to the BOARD dated January 7, 2026; and

WHEREAS, the BOARD has found CONTRACTOR to be exceptionally well-qualified and possessing superior professional skill and ability to provide such legal representation; and

WHEREAS, the CONTRACTOR and the BOARD have reached agreement, the specific terms of which are set forth in the professional services agreement annexed hereto and made a part hereof; and

WHEREAS, this professional services agreement is being awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the BOARD's fair and open procurement process is fully compliant with "Best Practices for Awarding Service Contracts" promulgated by the New Jersey Office of the State Comptroller; and

WHEREAS, the maximum amount of the agreement is \$30,000.00 and funds are available in the current account number 61.2 entitled Special Services: Other Consultants as evidenced by the Certifying Finance Officer's Certification of Availability of Funds No. 2026-4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of agreements for "Professional Services" and the agreement itself be available for public inspection at the BOARD's administrative offices;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Board of Social Services, a public body corporate and politic of the State of New Jersey, that:

1. The BOARD is hereby authorized and directed to engage the firm of Weiner Law Group, LLP as Conflict Counsel.
2. The term of this appointment shall be from February 1, 2026 through January 31, 2027.
3. The annexed professional services agreement between the BOARD and the CONTRACTOR is hereby approved.
4. The Chairman and the Secretary of the BOARD are hereby authorized and directed to execute, attest, seal, and deliver Professional Services Agreement No. 2026-1 on behalf of the BOARD.
5. The Acting Deputy Director is hereby authorized and directed to take such steps as necessary and proper to effectuate the terms of this Resolution.
6. This agreement is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the agreement is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law.
7. This agreement is awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.
8. Notice of this action shall be published once in the BOARD's official newspaper, *Burlington County Times*, within ten (10) days of passage, as required by law.
9. If any provision of this resolution, or the application thereof to any person or circumstance, is held invalid by operation of law or by a Court or other tribunal of competent

BURLINGTON COUNTY BOARD OF SOCIAL SERVICES

CERTIFICATION OF AVAILABILITY OF FUNDS

NO. 2026-4

I, David Mauro, of full age, hereby certify as follows:

1. I am the "Certifying Finance Officer" of the Burlington County Board of Social Services, having been designated to serve in this capacity on January 23, 2025 by Resolution No. 2025-1 of the Burlington County Board of Social Services, pursuant to N.J.A.C. 5:34-5.1(b) of the Local Public Contract Law Rules.
2. As the certifying finance officer for the Burlington County Board of Social Services, I am responsible for determining the availability of sufficient funds for purchases and contracts.
3. I have reviewed documents relating to the purchase of, or contractual obligation for: Professional Services Agreement with Weiner Law Group, LLP for legal representation at a maximum total cost of \$30,000.00 for the Burlington County Board of Social Services' Fiscal Year 2026.
4. There is available sufficient uncommitted appropriations to provide for the payment of this purchase or contractual obligation that is pending before the Burlington County Board of Social Services.
5. The line item appropriation of the Burlington County Board of Social Services Fiscal Year 2026 Budget to which this purchase or contractual obligation will be properly charged is Account 61.2 Special Services: Other Consultants. The funds contained in this line item have not been certified as available for any other pending purchase or contractual obligation.
6. I have forwarded the original Certification of Availability of Funds to the Clerk of the Burlington County Board of Social Services so that it may be attached to the original copy of the resolution and maintained in the files of the office of the Clerk to the Burlington County Board of Social Services.
7. A copy of this Certification of Availability of Funds has been provided to the attorney for the Burlington County Board of Social Services to assist him in the performance of his duties, pursuant to N.J.A.C. 5:34-5.2.
8. I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

DATED:



DAVID MAURO

CERTIFICATION

TO: Members of the Burlington County Board of Social Services
FROM: Lila Myers, Acting Deputy Director
RE: RFP 2026-1
DATE: January 27, 2026

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Contractor:	Weiner Law Group, LLP
Service:	Conflict Counsel
Duration:	February 1, 2026 through January 31, 2027
Amount:	Not to exceed thirty thousand dollars

This request is made after conducting a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq. to enable the agency to select a competent service provider at the most competitive cost possible.

The service provider specified above is being recommended based upon the following:

1. The agency solicited proposals by prominently posting a Public Notice on the Board's official internet site on or about December 1, 2025 welcoming qualified individuals and firms to submit proposals.
2. The agency evaluated proposals based upon the following: (a) Technical Considerations (responsiveness; scope of work understanding; qualifications and experience; innovation; environmental respect); (b) Performance (track record; references and recommendations; responsibility; integrity; cultural sensitivity); (c) Cost (relative cost; full explanation); and (d) Local Criteria (familiarity; community stake).
3. The Evaluation Committee for this service consisted of Board representatives and staff.
4. The Evaluation Committee members do not have financial, familial, or other potential conflicts that would inappropriately influence their review of competing proposals.
5. Evaluation Committee members rated proposals in fourteen categories.

6. The service provider being recommended submitted a proposal dated January 7, 2026.
7. The service provider being recommended was found to have received outstanding ratings.
8. The service provider being recommended met all proposal requirements and furnished all required documentation. Their bid price was competitive and attractive for the agency, especially given the quality of the proposal and the professionalism of the service provider. The qualifications of the service provider in the representation of public entities in the State of New Jersey is first-rate. Their proposal documents extensive experience and a successful track record in public sector legal representation. Attorneys with the service provider have capably served the agency in the past as special counsel.

Respectfully,



Lila Myers
Acting Deputy Director

NOTICE OF CONTRACT AWARD

The Burlington County Board of Social Services, a public body corporate and politic of the State of New Jersey, has awarded contracts through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq. as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) or extraordinary unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a)(ii). The agreements and the resolutions authorizing them adopted on January 27, 2026 are on file and available for public inspection at the administrative offices of the Burlington County Board of Social Services.

Contractor:	Weiner Law Group, LLP
Service:	Conflict Counsel
Duration:	February 1, 2026 through January 31, 2027
Amount:	Not to exceed thirty thousand dollars

Lila Myers
Acting Deputy Director